

The process of improvisation of e-forms is an ongoing process. The objective is to facilitate/ benefit the interest of stakeholders and Regulators as well. MCA is very responsive to such needs. Effective from July, 2009 following improvement in e-form will come into effect.

- Changes have been made in Form 8,10 & 17
 1. Field has been added to accept email ID of the Company in the e-Form - 8,10 and 17.
 2. A field has been added in eForm-8 to accept amount secured by the charge id in Foreign Currency.
 3. A field has also been added in eForm-8 and 10 to capture information of amount secured by Charge in Words.
 4. Short particulars of the property of assets field has been added in eForm.8. Upto ten entries could be made in the Form.
 5. New field has been added to capture "Board Resolution Number" in the eForm.8,10 and 17.
 6. In eForm.10 and 17, fields "Designation" and "DIN" has been added.
- Changes have been made in the eForm61
 1. A category field has been provided in eForm.61. eForm.61 can now be filed by category of Applicants like Foreign Company, Others.
 2. In case of "Compounding of Offence", details can be

given upto 8 persons. The required block for getting information is generated automatically depending on the data entered in the field 9b i.e. " Number of Person(s) for whom the application is being filed".

3. Field has been added to capture particulars of payment of stamp duty. Blocks are generated dynamically based on value entered in the "Total number of stamp duty payment(s)"
4. Filing and approval of eForm 61 for section 560 and updation in respect of various 560 status through the BO screen shall not be allowed in case there are any open charges or any pending eForm work item(s) existing in the system for the company or if the company status is "Vanishing".
 - A check has been introduced in the "Pay Miscellaneous Fee" Screen, where for the option "Penalty/ Others", the payment could be made against any regular SRN only if the status of that SRN is "Paid".
 - A check has been provided in the system not to allow the satisfaction of any charge, if any work item related to that charge id is in open status. It is required that unless all other work item in respect of the charge ID get processed (closed/ expired), eForm.17 shall not be approved and the charge will not get satisfied.
 - The Field for name and State of ROC cannot be changed



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henceforth at the time of "Resubmission"

One of the problems frequently highlighted by professionals in interactive meetings is relating to the up-gradation of Adobe Acrobat Reader Version 7.0.5. Currently MCA021 is using the version of 7.05 only. MCA has started the implementation of a new frame work and the eForms have been technically upgraded to allow filing of form in any adobe version (>-7.05 and all currently available adobe versions). However, it may take a short while for this facility to become operational as all the e-forms also require technical upgradation, which is expected to be completed shortly.

The problem faced in Back Office relating to uploading of CD's to the relevant Form 20B is still persisting. I appeal to the Professional Friends to co-operate for quick completion of work, in every case where CD is filed in this office, the company may submit ODS request by creating a work item, giving complete details of relevant Form 20Bs, including SRN no. etc. This will facilitate speedy uploading of CDs to the relevant Forms. The Professional Friends are requested to verify whether the Form 20B filed by them has reached the e-Record Room, if not steps should be taken immediately for creating ODS request in respect of such pending Form 20B for immediate action. ■